



January 2018

Dear students

Welcome to the Spring Semester 2018. The Studies and Student Welfare Service would like to take this opportunity to remind you the registration procedures to be followed for the new semester.

Course Registration Procedures include:

1. Partial Settlement of the tuition fees for the new semester.
2. Selection of courses by the student in consultation with the student's Academic Advisor.
3. Completion of the Course Registration Form.

Partial settlement of the tuition fees can take place at any time prior to course registration. All students are urged to settle their financial obligations prior to their course registration day in order to avoid any delays. Payments can be made to the University's Accounts office (cash, cheque or credit card), through your financial institution or through JCC (www.jccsmart.com). If your preferred payment method is through your financial institution you should present to the Accounts office, on registration day, the bank receipt with your name and course registration written on it.

Frederick University Bank Account Details:

Bank of Cyprus, Account No.: 0199-11-005509-00
IBAN: CY 8300 2001 9900 0000 1100 5509 00
SWIFT BIC: BCYPCY2N

Consultations with Academic Advisors for the selection of courses will take place from Monday January 29 until Wednesday January 31, according to the schedule that follows. If you are not sure who your academic advisor is you can find out by accessing **Extranet**→**Status**.

Finally, we would like to remind you that classes for Spring 2018 begin on Monday, February 5. For any questions regarding course registration you can contact us at 22-394394 (Nicosia) and 25-730975 (Limassol).

For additional information you should visit the University's website (announcement section) and view any announcements posted on e-learning and extranet.

UNDERGRADUATE PROGRAMS REGISTRATION SCHEDULE - NICOSIA

PROGRAM/ FACULTY MEMBERS	LOCATION	DATE / TIME	DETAILS
ARCHITECTURE			
Byron Ioannou Lora Nikolaou Nasso Chrysochou Delis Papadopoulos Gregoris Kalnis Marios Pelekanos Nikos Georgiou	Architecture Building	29/01/2018 – 31/01/2018 09:00 – 12:00	Students should register with their Academic Advisors
Demetris Economides		01/02/2018 – 02/02/2018 09:00 – 12:00	
MECHANICAL ENGINEERING			
Antonis Lontos	Room 112 - Library Building	29/01/2018 – 31/01/2018 09:00 – 14:00	Students should register with their Academic Advisors
Michalis Menicou	Room 112 - Library Building		
Varnavas Serghides	Room 205 – New Wing		
Sotiris Omirou	Room 212 - Library Building		
Chrystodoulos Christodoulou	Room 208 - Library Building		
Marios Fyrillas	Room 212 - Library Building		
AUTOMOTIVE ENGINEERING			
Charalambos Chassos	Room 208 - Library Building	29/01/2018 – 31/01/2018 09:00 – 14:00	Students should register with their Academic Advisors
George Karagiorgis	Room 207 - Library Building		
Ioulios Vasiliou	Room 207 - Library Building		
Loucas Papadakis	Room 115 - Library Building		
CIVIL ENGINEERING			
Christos Anastasiou George Michaelides Antonis Michael Paris Fokaides Christakis Onisiphorou Petros Christou	CYTA BUILDING	29/01/2018 – 31/01/2018 09:00-13:00	Students should register with their Academic Advisors
QUANTITY SURVEYING			
Christakis Onisiphorou	CYTA BUILDING	29/1–31/1/18,9:00-13:00	All Students
COMPUTER SCIENCE			
Academic Advisors	Faculty Offices	30/01 – 01/02/2018 10:00-14:00	Students should register with their Academic Advisors
COMPUTER ENGINEERING			
Costas Kyriakou	Room 111 Library Building	30/01 – 31/01/2018 10:00-14:00	All students
ELECTRICAL ENGINEERING			
Academic Advisors	CYTA Building Offices (102-105)	30/01/2018 – 31/01/2018 09:00 – 13:00	Students should register with their Academic Advisors
SOCIAL WORK			
Koulla Erotokritou Panagiota Christodoulou Andri Andronikou Demetris Hadjicharalambous Stelios Erodotou Stavros Parlalis	Department of Psychology & Social Work Offices	30/01/2018 9:30 – 13:30	Students should register with their Academic Advisors
Koulla Erotokritou Panagiota Christodoulou Andri Andronikou Stavros Parlalis		31/01/2018 9:30-13:00	

PSYCHOLOGY			
Katsounari Ioanna	Dimokritou 35A, Department of Social Work Offices	30/01/2018 11:30-13:00	All Students
PRE- PRIMARY EDUCATION			
Academic Advisors	New Wing Building 2nd Floor, Office 209	01/02/2018 & 02/02/2018 09:30 – 12:30	Students should register with their Academic Advisors
NURSING			
Despina Sapountzi-Krepia Maritsa Gourni Alexis Samoutis Ioannis Dimitrakopoulos	25 Democritus Street 2nd Floor	30/01 – 31/01/2018 10:30-13:30	Students should register with their Academic Advisors
PHARMACY			
Maria Pantelidou Despina Charalambous Charalampos Triantis Eleni Pitta Maria Rikkou Evaggelia Tsolaki	Department offices	29/01 – 31/01/2018 9:00-12:00	Students should register with their Academic Advisors
GRAPHIC & ADVERTISING DESIGN / INTERIOR DESIGN			
Hourig Torossian Savvas Christodoulides Yiannis Toumazis Vicky Pericleous	Computer Lab 3, Main Building, 3rd Floor	29/01 – 31/01/2018 09:00-13:00	Students should register with their Academic Advisors
Savvas Xinaris Christiana Constantinou Constantinos Economides	Megalou Alexandrou Offices		
Nicolas Lambouris Constantinos Kounnis Artemis Eleftheriadou Demetris Kokkinolambos	Art Faculty Office 70, Main Building, 3rd Floor		
Costas Mantzalos		29/01 – 31/01/2018 09:00-13:00	Erasmus and Transfer Students
AUDIO-VISUAL COMMUNICATION			
Panicos Charalambous	Art Faculty Office, Main Building, 3rd Floor	29/01 – 31/01/2018 09:00-13:00	All Students
FASHION DESIGN AND IMAGE			
Eleni Girkalli Doris Kailos	FASHION LAB	29/01 – 31/01/2018 09:00-13:00	Students should register with their Academic Advisors
JOURNALISM			
Academic Advisors	New Wing Building 2nd Floor, Offices: 204,206,210	29/01 – 31/01/2018 9:00-13:00	Students should register with their Academic Advisors
LAW			
Konstantinos Kouroupis Ioannis Voudouris Vasiliki Karagkouni Savvas Georgiadis	Law offices 25 Democritus Street 1st Floor	29/01 & 31/01/18 15:00-18:00	Students should register with their Academic Advisors
BUSINESS ADMINISTRATION / ACCOUNTING & FINANCE			
Petroula Mavrikiou	Library Building Office 211	31/01/2018, 9:30-15:00	All Students
ACCOUNTING & FINANCE			
Christos Minas	Library Building Office 210	31/01/2018 13:00-18:00	All Students

MARITIME STUDIES			
Michalis Makrominas Ioannis Voudouris	Library Building, 2 nd Floor	29/01/18 09:30 - 12:00	2 nd & 3 rd Year Students
Michalis Makrominas Ioannis Voudouris	Library Building, 2 nd Floor	30/01/18 09:30 - 12:00	1 st , 2 nd & 3 rd Year Students

REGISTRATION SCHEDULE – LIMASSOL

PROGRAM/ FACULTY MEMBERS	LOCATION	DATE / TIME	DETAILS
ACCOUNTING & FINANCE			
Andreas K. Georgiou	BUS 22C	29/01/2018 9:00-13:00 31/01/2018 9:00-13:00	1st year students
Petia Tanova	BUS 22H	29/01 – 31/01/2018 10:30 – 15:30	2nd,3rd and 4th year students
BUSINESS ADMINISTRATION			
Petia Tanova	BUS 22H	29/01 – 31/01/2018 10:30 – 15:30	All students
COMPUTER SCIENCE			
Academic Advisors	Office 26	30/01 – 01/02/2018 09:00-13:00	Students should register with their Academic Advisors
COMPUTER ENGINEERING			
Academic Advisors	Office 26	30/01 – 01/02/2018 09:00-13:00	Students should register with their Academic Advisors
ELECTRICAL ENGINEERING			
Marios Lestas Photos Vryonides	Electrical Engineering Offices	30/01/2018 09:00 – 13:00	All Students
PRIMARY EDUCATION			
Academic Advisors	Primary Education Offices	01/02/2018 09:30 – 12:30	Students should register with their Academic Advisors
MARITIME STUDIES			
Maria Avtzaki, Michalis Makrominas Giorgoulla Hadjigeorgiou	Room 24 Dptm of Maritime Studies	29/01/18 17:00-20:00	2 nd Year Students
		30/01/18 17:00-20:00	2 nd Year Students
		31/01/18 17:00-20:00	3 rd Year Students
		01/02/18 17:00-20:00	1 st and 4 th Year Students
		02/02/18 17:00-20:00	1 st and 4 th Year Students
LAW			
Konstantinos Kouroupis Ioannis Voudouris Vasiliki Karagkouni Savvas Georgiadis	Law office-14	30/01/2018 & 01/02/2018 15:00-18:00	Students should register with their Academic Advisors.
SOCIAL WORK			
Demetris Hadjicharalambous Stelios Erodou	Department of Psychology & Social Work Offices - Limassol	29/01/2018 9:30-13:30	All Students
PSYCHOLOGY			
Demetriou Loukia Loizidou Natali	OFFICES 206 and 25A	30/01/18 8:00-10:00 & 12.00-13.00	1st year students
Demetriou Loukia Loizidou Natali	OFFICES 206 and 25A	31/01/18 10:00-13:00	2nd and 3rd year students
GRAPHIC & ADVERTISING DESIGN / INTERIOR DESIGN			
Kali Sozou Anna Louise Merry Christos Andreou	Main Building Art Office 22A	29/01 – 31/01/2018 09:00-13:00	Students should register with their Academic Advisors