

January 2018

Dear students

Welcome to the Spring Semester 2018. The Studies and Student Welfare Service would like to take this opportunity to remind you the registration procedures to be followed for the new semester.

Course Registration Procedures include:

1. Partial Settlement of the tuition fees for the new semester.
2. Selection of courses by the student in consultation with the student's Academic Advisor.
3. Completion of the Course Registration Form.

Partial settlement of the tuition fees can take place at any time prior to course registration. All students are urged to settle their financial obligations prior to their course registration day in order to avoid any delays. Payments can be made to the University's Accounts office (cash, cheque or credit card), through your financial institution or through JCC (www.jccsmart.com). If your preferred payment method is through your financial institution you should present to the Accounts office, on registration day, the bank receipt with your name and course registration written on it.

Frederick University Bank Account Details:

Bank of Cyprus, Account No.: 0199-11-005509-00
IBAN: CY 8300 2001 9900 0000 1100 5509 00
SWIFT BIC: BCYPCY2N

Consultations with Academic Advisors for the selection of courses will take place from Monday January 29 until Wednesday January 31, according to the schedule that follows. If you are not sure who your academic advisor is you can find out by accessing Extranet→Status.

Finally, we would like to remind you that classes for Spring 2018 begin on Monday, February 5. For any questions regarding course registration you can contact us at 22-394394 (Nicosia) and 25-730975 (Limassol).

For additional information you should visit the University's website (announcement section) and view any announcements posted on e-learning and extranet.

POSTGRADUATE PROGRAMS REGISTRATION SCHEDULE – NICOSIA

PROGRAM/ FACULTY MEMBERS	LOCATION	DATE / TIME	DETAILS
MSc ELECTRICAL ENGINEERING			
Academic Advisors	CYTA Building Offices (102-105)	29/01/2018 – 31/01/2018 09:00 – 13:00	Students should register with their Academic Advisors
MSc SUSTAINABLE ENERGY SYSTEMS			
Paris Fokaides	CYTA BUILDING	29-31/1/2018 09:00-13:00	All students
MSc WEB AND MOBILE SYSTEMS / MSc WEB AND SMART SYSTEMS			
Andreas Constantinides	MDL Lab	05/02/2018 11:00-19:30	All students
MSc STRUCTURAL ENGINEERING			
Demetris Nicolaidis	CYTA BUILDING	31/1/2018 09:00-13:00	All students
MSc MANUFACTURING AND WELDING ENGINEERING DESIGN			
Antonis Lontos	Room 112 - Library Building	31/01/2018 16:00 – 17:00	All students
MSc CONSERVATION AND RESTORATION OF HISTORICAL STRUCTURES AND MONUMENTS			
Marios Pelekanos	Architecture Building	31/01/2018 15:00 – 16:00	All students
MSc HEALTH MANAGEMENT			
Antigoni Patsalidou	25 Democritus Street 2nd Floor	02/02/2018 13:00 – 16:00	All students
MSc COMMUNITY HEALTH CARE			
Maritsa Gourni	25 Democritus Street 2nd Floor	02/02/2018 13.00-16.00	All students
MA SOCIAL WORK AND SOCIAL ADMINISTRATION			
Stavros Parlalis Ioanna Katsounari	Department of Social Work Offices	29/01 – 31/01/2018 9:30 – 12:30	All students
MA COMMUNICATION STUDIES			
Christiana Karagianni	Office 204, New Building	After invitation from the Department	All students
MA INTERDISCIPLINARY DESIGN			
Costas Mantzalos	Art Faculty Office, Main Building, 3 rd Floor	First week of February, after invitation from Costas Mantzalos	All students
MA FINE ARTS			
Panayiotis Michael Hourig Torossian Vicky Pericleous Savvas Christodoulides	Computer Lab 3, Main Building, 3 rd Floor	First week of February, after invitation from the Fine Arts Team	All students
MASTER in BUSINESS ADMINISTRATION (MBA)			
Eleni Hadjiconstantinou	New Wing Building, 2nd Floor Office: 205	31/01/18 18:00 – 20:00	All students
MSc CLINICAL PHARMACY			
Eleni Pitta	Department offices	31/01/18, 16:00 – 17:00	All students
MSc EDUCATION FOR THE ENVIRONMENT AND SUSTAINABLE DEVELOPMENT			
Chrysanthi Kadji	New Wing Building, 2nd Floor Office: 207	31/01/18 09:00 – 12:30	All students
MSc HEALTH PROMOTION			
Martha Apostolidou	Library Building Office:215	31/1/18, 12:00-14:00	All Students
Phd Education			
Rita Panaoura	Office 208, New Building	1/02/2018 15:00-16:30	All Students



REGISTRATION SCHEDULE - LIMASSOL

PROGRAM/ FACULTY MEMBERS	LOCATION	DATE / TIME	DETAILS
MSc COMMUNITY HEALTH CARE			
Maritsa Gourni	Limassol Offices	01/02/2018 13.00-16.00	All Students
MASTER in BUSINESS ADMINISTRATION (MBA)			
Petia Tanova	BUS 22H	31/01/18 18:00 – 20:00	All students
MSc INTERNATIONAL TRADE AND SHIPPING MANAGEMENT/ MA LLM in MARITIME LAW AND SHIP. BUS.			
Angelos Menelaou Ioannis Voudouris Giorgoulla Hadjigeorgiou	Office 24 Dptm of Maritime Studies	02/02/18 17:00-19:00	2 nd Year Students
Angelos Menelaou Ioannis Voudouris Giorgoulla Hadjigeorgiou	Office 24 Dptm of Maritime Studies	03/02/18 09:30-11:00	1 st & 2 nd Year Students
MSc HEALTH MANAGEMENT			
Antigoni Patsalidou	Limassol Office	01/02/2018 13:00 – 16:00	All students
PCert OFFICER IN CHARGE OF THE ENGINEERING WATCH			
Giorgoulla Hadjigeorgiou	Office 24 Department of Maritime Studies	After invitation from the Department	All students
Phd Education			
Nikleia Eteocleous	Office 206	31/01/18 16:30-18:00	All Students