

Welcome to Frederick University

#TheJourneyToMySuccess

Dear Student,



Welcome to Frederick University.

We are pleased to welcome you to our academic community. This guide has been prepared to help you navigate the key steps and procedures required at the beginning of your studies and to introduce you to the services and resources available to you as a student.

Whether you are starting a new program of study or continuing your academic development, we are committed to providing you with a supportive and engaging learning environment.

We encourage you to familiarise yourself with the contents of this guide and to make full use of the support offered by the University throughout your studies.

We wish you every success in the academic year ahead.

Before the Semester Begins – Essential Steps

To ensure successful enrolment at Frederick University, please complete the following steps prior to the start of the academic semester:



Submit all required documentation:

- A copy of your high school leaving certificate (or equivalent qualification)
- A valid passport or national identity card
- A certified copy of your degree certificate and/or official academic transcript (if applicable)
- The Acceptance Form, provided to you by your Admissions Officer, must be signed and returned promptly.



Receive an SMS with your personal username in order to create your password and access the University's online services. Create your password by following the instructions provided at:

<https://www.frederick.ac.cy/en/dl-welcome>

If you do not receive the SMS, please contact the Distance Learning Unit at dlu@frederick.ac.cy.



- Pay the tuition deposit as outlined in your offer.
- Please ensure you retain the proof of payment for your records.



Attend Orientation Week:

- Participation in Orientation Week is highly recommended. Sessions provide essential information, academic guidance, and practical support to help you prepare for the start of your studies.
- Refer to the schedule below for session times and dates.

Access to Online Services

With your personal login credentials (username and password), you will be able to access the following online platforms and services:

Student Email

Access your official university email account:

webmail.frederick.ac.cy



Learning Management System Platform (LMS)

Access course materials, recorded lectures, assignments, and announcements: lms.frederick.ac.cy

Student Portal (Extranet)

View your academic records, accept your registered courses for the semester, and manage your personal information.

extranet.frederick.ac.cy

Digital Library (via eduVPN)

Access a wide range of academic journals, e-books, and databases:

library.frederick.ac.cy

Key Documents to Review

We strongly encourage you to study the following resources, which contain essential information for the effective planning and management of your studies:



Useful Information for Distance-Learning Students 2026–2027: The Handbook includes essential information on the procedures and regulations related to your studies at the University.

https://www.frederick.ac.cy/fu_documents/dl_handbook_eng.pdf



Academic Calendar 2026-2027

Includes all key academic dates such as semester start and end dates, holidays, and examination periods:

frederick.ac.cy/en/academic-calendar



Quick Guide for University IT Services:

https://www.frederick.ac.cy/fu_documents/DL_IT_support_for_students_flyer_ENG.pdf

Important dates

September 25 – October 2

Orientation Week

Monday, October 5

Semester Begins

Monday, October 19

Course Addition Deadline

Monday, October 26

Course Drop Deadline

Monday, November 9

Withdrawal Deadline

December 24 – January 6

Christmas Break

Friday, January 15

End of Classes

January 18 – 30

Final Exams

Academic Priorities

- Read the course outline for each course.
- Regularly study the course materials available on the LMS.
- Meet all deadlines set by your instructors.
- Check your student email regularly for important updates.

Course Registration and Semester Commencement

All first-year distance learning undergraduate and postgraduate students will be automatically registered for their Fall Semester 2026 courses. You are not required to select or register for courses yourself.

For subsequent semesters, course registration will be conducted in consultation with your Programme Coordinator.

Once your courses have been automatically registered by the University, please:



Log in to the Extranet portal using your credentials to review and confirm your registered courses: extranet.frederick.ac.cy

If any course is missing or appears incorrectly, contact your Programme Coordinator or the Administrative Officer.



Access the LMS platform to find your Fall Semester 2026 course content under the “My Courses” tab: <https://lms.frederick.ac.cy/login/index.php>



Complete the Introductory Course DLICS100 on the LMS, which will help you to:

- Understand the University regulations governing your studies
- Familiarise yourself with the services and digital tools available to distance learning students
- Complete the self-assessment questionnaire at least two weeks after the commencement of the semester

Orientation Week: Seminars & Workshops – September 2026

Information Session with the Distance Learning Unit

During this session, staff members of the Distance Learning Unit will explain how distance learning programmes operate at Frederick University. The presentation will cover key academic procedures, relevant regulations, and the structure of distance learning. You will also be introduced to the digital tools and platforms used in online learning, along with guidance on how to use them effectively.

Workshop: Using the University Library and Referencing Tools

This interactive workshop will guide you in locating credible and reliable academic sources and teach you how to cite them correctly. You will also be introduced to the plagiarism detection software Turnitin, including how and when to use it to support your academic integrity.

Meet Your Programme Coordinator and Administrative Officer

This session will give you the opportunity to meet the Programme Coordinator and the Administrative Officer responsible for supporting your programme of study. You will receive essential information about your curriculum, programme structure, and academic expectations, along with practical advice for successfully managing your studies.

Information Session on Student Services and Support

As a distance learning student, you are entitled to access all student services offered by the University. This session will provide an overview of the available support, including Counselling Centre, Mobility Office, Career Office, and the Studies Office, highlighting how each service can support your academic and personal development.

Orientation Week Schedule 2026

Friday 25/09

Information Session with the Distance Learning Unit

Learn everything you need to know about studying through distance learning as a newly admitted student.

This session will guide you through essential procedures, tools, and expectations for successful distance learning.

Tuesday 29/09

Meet Your Programme Coordinator and Administrative Officer

16:00 - 16:30	MSc in Advanced Cosmetic Science and Natural Health Products
17:00 - 17:30	BA in Business Administration
17:00 - 17:30	MA in Educational Administration and Leadership
18:00 - 18:30	MEd in Special Education
18:00 - 18:30	MSc in Conservation and Restoration of Historical Structures and Monuments
18:00 - 18:30	MSc in Climate Crisis: Environmental Management and Governance
18:45 - 19:15	Master in Business Administration (MBA)
19:00 - 19:30	LLM in Maritime Law and Shipping Business
19:00 - 19:30	MEd in Intercultural Studies and Greek as 2nd Language
19:00 - 19:30	MSc in Web and Smart Systems

Wednesday 30/09

Meet Your Programme Coordinator and Administrative Officer

13:00 - 13:30	MEd in Educational Studies: Curriculum and Instruction
13:30 - 14:00	MEd in Adult Education
14:00 - 14:30	MSc in Sports, Exercise and Health Sciences
16:00 - 16:30	MSc in Applications of Psychology in the School Community
18:00 - 18:30	MSc in International Trade and Shipping Management
18:00 - 18:30	LLM in Law of New Technologies
19:00 - 19:30	MSc in Health Management
19:45 - 20:15	MSc in Advanced Health Care

Wednesday 30/09

Information Session on Student Services and Library, including Referencing Tools and Turnitin

- 15:30 - 17:00**
- Mobility Office (Erasmus+)
 - Library
 - Careers Office
 - Counselling Centre
 - Studies Office

Please note:

The links for each online session are included in the welcome message sent to your personal email address.

All times are given in Cyprus local time (EEST, UTC+3).



Useful Contact Information

Distance Learning Unit

Tel: +357 22394440

Email: dlu@frederick.ac.cy

Athens Office

Tel: +30 2103311288

Email: info.greece@frederick.ac.cy

Studies Office

Tel: +357 22394394

Email: studies@frederick.ac.cy

Computer Services Department

Tel: +357 22394444

Email: dl-support@frederick.ac.cy



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