

COURSE DESCRIPTION

Course Title	PORT AGENCY				
Course Code	ATPA301				
Course Type	Elective, BSc in Maritime Studies				
Level	BSc (Level 1)				
Year / Semester	4 / Fall or Spring				
Teacher's Name	Dr Sotiris Jeropoulos				
ECTS	6	Lectures / week	3	Laboratories/week	
Course Purpose	<p>The course is intended to provide the interested students with an integrated knowledge base from which to address issues the Port Agent faces when carrying out his duties.</p> <p>This is the only course in the Programme for this purpose; it integrates knowledge students were presented earlier in their studies, augments it and focuses it to the execution of important tasks of the Port Agent.</p>				
Learning Outcomes	<ul style="list-style-type: none"> • Analyse the position of the Port Agent in the legal environment of shipping as regards: <ul style="list-style-type: none"> ○ The Port and other Local Authorities. ○ The different types of Principals • Outline the specific duties of the port agent towards the local authorities and his principal under different situations. • Explain the various risk factors that the port agent is exposed to while executing his duties and outline the possible covers thereto. 				
Prerequisites	ATSS101, ATSG101	Corequisites	None		
Course Content	<ul style="list-style-type: none"> • The legal definition of an Agent. Specific definitions and different scenarios for Shipping Agent. Special agent, General agent, Protecting agent. Who is the Principal in different situations and analysis of the possible conflict of interest. Payment risk for the agent and the duration of the agency relationship. The proforma Disbursement Account. • The local authorities around the port and the relationship with the agent. Port State Control. • Services the port provides the ship and the involvement of the agent. Who pays for what and the risk involved. • Specific Husbandry duties of an agent, to Ship owner and crew. • How the role of the agent changes when the Principal operates under different charterparties. The relationship with the cargo and how that differs under different charter parties. • Important documentation issues. The notice of readiness, the bill of lading. Delivery of cargo without the original bill of lading. Limitation of carriers liability and the relationship with the agent. • Unusual situations and the agent: claims, arrests, surveys. • Important accounting aspects for the agent. The agent and 				

	professional liability insurance.
Teaching Methodology	Presentations and Class Discussions.
Bibliography	<ul style="list-style-type: none"> There is no single modern book covering the material we need. It is essential that you read widely, based on the material presented in class. <p>General reading includes the sources below.</p> <ul style="list-style-type: none"> https://porteconomicsmanagement.org <ul style="list-style-type: none"> The new book by Theo Notteboom, Thanos Pallis and Jean-Paul Rodrigue, provides the most comprehensive analysis of the current functioning of seaports for academics and port professionals. This publication is particularly relevant from a pedagogic perspective for anybody giving the first steps in the port and maritime world, but also for experienced scholars. M. Latache, Port Agency, Witherby & Co. Ltd, 1998
Assessment	<ul style="list-style-type: none"> Class Attendance and Participation, Assignments and Mid Term examination, 40%. Final Examination, 60%
Language	English

Estimated student's work time distribution in hours:			
Contact hours		Student's private time	
Lecture	33	Private Study	30
Mid-Term Examination	3	Lab Report	
Final Exam	3	Homework	30
Project Presentation	0	Test Preparation	21
Lab Work	0	Final Exam Preparation	31
Lab Assessment	0	Group Project Preparation-Assignment	
Total:	39	Total:	112

<p>Academic Integrity Statement: The faculty responsible for the delivery and the assessment of this course is committed to academic integrity and adopts the Academic Integrity Policy of the University.</p>
<p>Meeting with Deadlines: Any assignment submitted late will not be marked and the student will receive a zero grade for the work. Deadlines will be clearly set in the course site on Learn.</p>
<p>Cheating: ...Any student caught cheating during any test or examination will receive a zero grade for the whole course and will have to retake the course. In addition, the student will face the University Disciplinary Committee.</p>
<p>Plagiarism: ...Care should be given to present your work in a correctly academic manner. Turnitin should be used for any and all coursework submissions wherever technically possible. You should become acquainted with the plagiarism reports issued by Turnitin and ensure that your work achieves a score of 20% or below. The Turnitin score is taken into serious</p>

consideration when marking your assignments. When it is deemed that you purposefully attempted to present someone else's work as your own, your assignment will receive a failing grade. Plagiarism includes assignment copying, inappropriate use of text from books or the internet, and in any other way failing to fully and properly reference your work and mention your sources.