

COURSE DESCRIPTION

Course Title	WORK PLACEMENT			
Course Code	ATWP400			
Course Type	Elective, BSc (Maritime Studies)			
Level	BSc (Level 1)			
Year / Semester	After completion of 180 ECTS, during the Summer Semester, prior the 4th year			
Teacher's Name	Dr Sotiris Jeropoulos			
ECTS	6	Lectures / week	12 Hours in total	Laboratories/week
Course Purpose	<p>Work Placement constitutes a vital dimension in any educational process. It is a unique opportunity for the student of the BSc in Maritime Studies to experience real life in a Shipping Company and to witness the application of the theory learnt in the classroom. Shipping is practiced in a very wide spectrum of activities and Work Placement enables the student to come in contact with a specific shipping sector, that of the Company chosen for the six weeks placement. In this way the student can verify whether this choice of a career path is suitable for him.</p> <p>The aims of the Work Placement can be summarized as follows:</p> <ul style="list-style-type: none"> • To demonstrate the importance of soft skills for the professional success of the student in the work place. • To make students familiar with the various sectors of companies in the maritime industry. 			
Learning Outcomes	<p>At the end of the six weeks work placement, students are expected to be able to:</p> <ul style="list-style-type: none"> • Coherently present the service (the “product”, the business proposition) that the company offers to its customers. • Outline the functions and stakeholders of the industry that the company belongs to and discuss competition, focusing on the market position of the specific company, its objectives, mission and values. • Demonstrate understanding of the workflow within each department of the host company. • Discuss soft skills, useful to a young executive, which contribute positively to his professional success and development. 			
Prerequisites	To be eligible for this elective, the student must have earned 180 ects.	Corequisites	N.A.	
Course Content	<p>The work placement module starts with a twelve hour in-class Soft Skills Seminar which addresses issues including the following:</p> <ol style="list-style-type: none"> 1. Workplace culture 2. Code of conduct and ethical practices at work 3. Interview, selection and on-boarding 4. Management styles 5. Team building, teamwork and delegation 6. Performance management system 			

	<p>7. Communication challenges 8. Differences, perceptions and conflict resolution 9. Time and stress management</p> <p>The Work Placement proceeds in a Shipping / Maritime Business or a company with closely related activities in Cyprus during the summer period, after the successful completion of the first three years of study in the BSc in Maritime Studies Programme, or after the student has earned a minimum of 180 ECTS. The Department of Maritime Transport and Commerce has the discretion to select students interested in work placements, based on the students' academic performance.</p> <p>Once a Work Placement agreement is signed and approved by the Department of Maritime Transport and Commerce, the Company and the Work Placement instructor, permission will be provided to each student to register for the module ATWP400.</p> <p>Under the Supervision of the Work Placement Instructor, students are required to complete 6 weeks of Work Placement training in one or more positions and describe their training duties in their "Work Placement Log-Book". The Work Placement Instructor is obliged to inspect the training place of each student at least two times during the training period and record the inspection date and comments in their "Work Placement Log-Books".</p>
Teaching Methodology	Twelve hours (four three-hour sessions) in-class Soft Skills Seminar. Six consecutive weeks full time on-site practical training.
Bibliography	N.A.
Assessment	<p>On completion of the Work Placement the employer must complete and sign the "Employer's Evaluation Form". The students must complete and sign their "Work Placement Log-Books" and submit a report as described below. Submission of the first two documents should take place immediately after the completion of the work placement, while the placement report should be submitted during the first week of September at the latest. The final assessment grade will be provided by the Work Placement Instructor as per the University regulations for the Summer Semester.</p> <p>Work Placement Report:</p> <p>On completion of the work placement, students are required to write a report about how they experienced knowledge they gained during the Soft Skills Seminar and all their academic studies apply in the real workplace. The report should attempt to address the learning objectives mentioned above.</p> <p>Particularly, students should present a critical evaluation of an issue, challenge or problem faced in a function, unit, or department of the company each student is placed. Although primary data collection may take place, this is not considered a prerequisite for the completion of this particular report. The assessment of the report depends on the quality of the students' description on any issue, challenge or problem identified within their workplace, the integration of theory learned by the students through their studies, and the level of the students' critical insight on the aforementioned.</p>

	The work placement report should be of a minimum of 2000 words and each student should submit it to the Work placement Instructor by latest the first week of September.
Language	English