

Course unit title:	Nursing Management		
Course unit code:	NUR404		
Type of course unit:	Compulsory		
Level of course unit:	Bachelor (1st Cycle)		
Year of study:	4		
Semester when the unit is delivered:	7 (Fall)		
Number of ECTS credits allocated :	5		
Name of lecturer(s):	Dr Despina Sapountzi-Krepia		
Learning outcomes of the course unit:	<ol style="list-style-type: none"> 1. List pieces of knowledge that are associated with the management of Nursing Services 2. Apply interpersonal skills to achieve effective cooperation and communication with all support staff 3. Analyse and apply decision-making and problem solving processes 4. Assess risk and promote the prosperity, security and protection of all people in the workplace 5. Explain how the welfare of patients / clients is achieved through the combined resources and actions of all members of the group of health / social care 6. Explain how to apply principles of effective funding of health care / social care and resource users 		
Mode of delivery:	Face-to-face		
Prerequisites:	None	Co-requisites:	None
Recommended optional program components:	None		
Course contents:	<ul style="list-style-type: none"> • Introduction to management: General conceptions and principles of administration. Principles of Nursing management. • Management Theories: Development of management theories. International theoretical management frame of Nursing Services, Leadership. • Nursing Management: Organisational systems and management of Nursing service. Programming in Nursing management. Organisation of Nursing services – methods, communication – evaluation – control in Nursing management. • Staff development, continuous education, systems of work, teaching, decision taking in nursing management. Concepts of planning: allocation, philosophy, aims and management plans. Staffing and programming • Management of human resources: Motivation. Communication. Conflicts resolution. • Decision making: Decentralisation and participation process of decision-making and problem solving. • Budgeting: Basic knowledge on estimates budgeting. Recompensation based on production. • Quality management: Performance evaluation. Quality assurance. 		
Recommended and/or required reading:			
Textbooks:	Αποτελεσματική Ηγεσία και Διοίκηση στις Υπηρεσίες Υγείας 8η Εκδ., E.J. Sullivan 2016, Εκδότης): Χ. Γκιουρδα & Σια Εε		
References:	<ul style="list-style-type: none"> • R.C. Swansburg, R.J. Swansburg, <i>Introduction to management and leadership for nurse managers</i> (Greek Translation) Lagos Medical Editions,2010 • B.L. Marquis, C.J. Huston, <i>Leadership Roles and Management Functions in Nursing: Theory & Application</i>, Lippincott Williams & Wilkins, 2010 • J.R. Ellis, C.L. Hartley, <i>Managing and coordinating Nursing Care</i>, Lippincott Williams & Wilkins, 2004 		

Planned learning activities and teaching methods:	Lectures, group work
Assessment methods and criteria:	<ul style="list-style-type: none"> • Test 40% • Participation 10% • Final Exam 50%
Language of instruction:	Greek
Work placement(s):	No